



SUPERIOR NORTH VOLLEYBALL CLUB Bullying & Harassment and Discipline & Complaint Policies

Bullying & Harassment Policy

1. Workplace Conduct

Bullying and harassment is not acceptable or tolerated within SNVC. All Club members will be treated in a fair and respectful manner.

2. Bullying and Harassment

- a. Includes any inappropriate conduct or comment by a person towards a Club member that the person knew or reasonably ought to have known would cause that person to be humiliated or intimidated, but
- b. Excludes any reasonable action taken by a Club coach or supervisor relating to the management and direction of athletes or the place of training.

Examples of conduct or comments that might constitute bullying and harassment include verbal aggression or insults, calling someone derogatory names, harmful hazing or initiation practices, vandalizing personal belongings, and spreading malicious rumors.

3. Club Members Must:

- Not engage in the bullying and harassment of other members.
- Report if bullying and harassment is observed or experienced.
- Apply and comply with the Club's policies and procedures on bullying and harassment.

4. Application

This policy statement applies to all Club members, including coaches, athletes, Board of Directors, Team managers, volunteers, parents, and any other person performing a role within the Club. This policy also applies to interpersonal and electronic communications, such as email.

5. Annual Review

This policy statement will be reviewed every year. All members will be provided with a copy upon request.

Discipline & Complaint Policy

Purpose

SNVC expects its Club members including coaches, athletes, managers, Board of Directors, and parents to fulfill their obligation and duties that are set out in SNVC's Agreements and Codes of Conduct. Irresponsible behavior can severely damage SNVC's image and integrity within the community. Conduct that violates these values may be subject to sanctions pursuant to this policy.

Scope of Application

1. This policy statement applies to all Club members, including coaches, athletes, Board of Directors, Team managers, volunteers, parents, and any other person performing a role within the Club.
2. This policy only applies to discipline matters that arise from SNVC business, activities or events, including but not limited to practices, games, tournaments, travel with the Club and any meetings.
3. Discipline and Complaints arising from outside SNVC business or events will be dealt with pursuant to other Club policies or will be subject to sanctions on the Club's sole discretion on how the complaint adversely affects SNVC's image and values.

General

4. Coaches, managers, athletes, and parents and volunteers are expected to follow their respective Agreements and Codes of Conduct.
5. All Club members may be sanctioned or suspended by the Club.
6. During out of town competition, or when the President is not available, the Head Coach has the discretion to temporarily suspend an athlete for a serious violation of the Athlete Agreement.
7. The Board is authorized to review parents' actions regarding abusive or otherwise unacceptable behavior directed towards coaches, officials, opposing athletes, or other spectators. Appropriate action will be taken depending on the severity of the behavior. SNVC reserves the right to deny access of parents to the facility in which competitions and practices occur for inappropriate behavior.
8. The Board also reserves the right to dismiss an athlete based on poor attendance at practices and games. If the coach observes a continual issue of lack of attendance (with no sufficient warning), they may request the athlete be removed from the team. Any decisions will always come with a direct warning to both the athlete and the parents of the athlete from the coach and/or a Board member before dismissal.

Sanctions

The Board may apply the following disciplinary sanctions singly or in combination, for major infractions:

- a. Verbal or written warning.
- b. Verbal or written apology.
- c. Service or other voluntary contribution to SNVC.
- d. Removal of certain privileges.
- e. Suspension from certain SNVC teams, events and/or activities.
- f. Suspension from all SNVC activities for a designated period of time.
- g. Payment of the cost of repairs for property damage.
- h. Removal of SNVC funding.
- i. Expulsion from SNVC.
- j. Other sanctions may be considered appropriate for the offense.

Reasons for Sanctions

The following are reasons for possible sanctions and suspension for athletes:

- a. Use of drugs or alcohol.
- b. Causing damage to hotels/facilities where your teams travel/stay.
- c. Bullying or hazing of teammates.
- d. Lack of attendance.
- e. Failure to comply with curfews or having friends in hotel rooms past curfew.
- f. Having other team or non-Club members in hotel rooms without the coach's permission.
- g. Frequent use of foul language.
- h. Misbehaving on the bus/plane; not complying with the rules of the road/airline.

Minor Complaint Procedure

9. A less serious complaint in nature may be communicated directly to the person involved.
10. Athletes are encouraged to communicate directly with their coach, parents are encouraged to help their children communicate appropriately with their coach.
11. If a parent wishes to communicate a complaint to the coach regarding controversial issues (playing time), they should discuss with the coach privately, away from the team, and ensure the heat of the moment has passed (24-hour rule). A complaint may require a meeting involving the coach, parent and a Board member. The Rule of Two applies to meetings with parents.
12. A coach or team may choose to have a parent liaison or manager that any complaint must go through.

Major Complaint Procedure

13. A member who wishes to lodge a formal and serious complaint against another individual must do so in writing addressed to the Club President, or if the complaint is about the Club President, then addressed to another Board of Directors.
14. On receiving a formal complaint, the President shall form a Discipline Committee with two (2) other Board members. The Discipline Committee should be made up of people with the least personal involvement with the person who the complaint relates to.
15. The Discipline Committee will review the complaint and undertake any necessary action as it sees fit. This includes but not limited to investigating techniques and interviewing other members. The Discipline Committee will review each case on an individual basis, taking into account the unique circumstances.
16. The person against whom the complaint is made will be invited to discuss the circumstances surrounding the complaint with the Board. Parents will be included in discussion of any complaints regarding an athlete. The person will be given an opportunity to respond to the complaint prior to any action taken.
17. The Discipline Committee will determine the appropriate sanction. Sanctions can include suspensions, termination, or removal from position.
18. The individual involved in the procedure will be notified verbally and in writing within seven (7) days of the Discipline Committee's decision. The decision is immediately in effect once communicated to the individual. Members who refuse to abide by the Discipline Committee's decision will have their membership permanently terminated.